

**PLANNING AND ZONING COMMISSION
MINUTES
June 8, 2026**

MEMBERS AND TOWN OFFICIALS PRESENT

Present were Chairperson Janet Rochester, Commission Members: Marion Chance, Bob Jensen. Others in attendance were Town Planner, Sarah Franklin, and Kyle Ambrose, Town Administrator.

1. Call to Order

Chairperson Janet Rochester called the meeting to order at 6:00 p.m.

2. Approval of Minutes

The Commission approved the minutes of May 11, 2026, meeting as written.

3. Current Business: Accessory Dwelling Units

- The Planning Commission reviewed setbacks for ADU's, ingress and egress, as well as how many bedrooms are being allowed in a proposed ADU.
- Town Planner, Sarah Franklin, advised a parking study has been conducted and completed. Results will be sent to all Members of the Planning Commission once the data is finalized.
- The Planning Commission advised having Town Planner, Sarah Franklin, to re-draft legislation and bring revised language on ADU's to the July 13th Planning Commission meeting.
- Town Planner, Sarah Franklin, had also addressed legislation from the International Swimming Pool and Spa Code regarding above-ground pools requiring fences and/or ladders surrounding the pool.

4. Unfinished Business:

7. Adjournment: Commission Member Marion Chance made a motion to adjourn the meeting. Commission Member Bob Jensen seconded the motion. The motion passed 2-0 at 6:58 pm.

Next Planning Commission Meeting will be July 13, 2026, at 6:00 pm.