



Town of Church Hill
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Minutes of Town Meeting May 4, 2026

President Charles M. Rhodes, Jr. called the meeting to order at 6:00 p.m. Present were Commissioner John P. Griffin Jr., Commissioner Margaret Coursey and Town Administrator Kyle Ambrose.

Commissioner Griffin led those in attendance in the Pledge of Allegiance.

Commissioner Griffin moved to accept the minutes of April 20, 2026, as presented. Commissioner Coursey seconded the motion. The motion passed 3-0.

Committee Reports:

Planning and Zoning: Mrs. Janet Rochester advised that the next Planning Commission meeting is Monday, May 11, 2026, at 6:00 pm at the Town Office.

Board of Appeals: Nothing to report.

Budget Status Report: Each Commissioner received copies of the General and Sewer Accounts and reviewed same.

Unfinished Business:

Maryland Food Bank Food Truck: Mr. Ambrose advised that the Food Truck is scheduled to be in Church Hill on Thursday, May 14, 2026, from 12:00 p.m.- 2:00 p.m. at Church Hill Park, 1130 Sudlersville Road.

QAC Library Book Mobile: Mr. Ambrose advised that the Book Mobile is scheduled to be in Church Hill on Thursday, May 21, 2026, from 2:45 p.m.- 3:45 p.m. at the corner of Main Street and Church Lane.

Church Hill 150th Birthday Celebration: Commissioner Coursey gave a detailed update of the progress of the Town's 150th Birthday Celebration. She stated that

the parade now has 20 different participants. Commissioner Coursey advised the Committee is extending the deadline to try and acquire more parade participants. She also stated where the parade participants will be lining up on RT405 and RT19 on the day of the event with the assistance of Church Hill Volunteer Fire Company. President Rhodes advised he would contact State Highway Administration to conduct street sweeping services in town on Walnut Street and Main Street before the town's parade. The next committee meeting is Tuesday, May 12, 2026, at 6:00 pm at Church Hill Park.

Commissioner Coursey made a motion to have President Rhodes sign Shore Party Rentals agreement. Commissioner Griffin seconded the motion. The motion passed 3-0.

Other: None

New Business:

Correspondence: None

Ordinance No. 192/26 FY27 Budget: Ordinance No. 192/26 is an ordinance of the Commissioners of the Town of Church Hill, Maryland approving and adopting a budget for the Town of Church Hill, Maryland for the fiscal year beginning July 1, 2026 and ending June 30, 2027 (FY27); establishing a tax rate of \$0.34 per \$100 of assessed valuation for real property for FY27; establishing a public utility tax rate of \$3.00 per \$100 assessed valuation for FY27; establishing a sewer user fee of \$440 per equivalent dwelling unit per year for FY27; and providing for the collection of the State of Maryland Bay Restoration Fund annual fee of \$60 per EDU per year for FY27.

Commissioner Griffin moved to introduce Budget FY27 Ordinance No. 192/26. Commissioner Coursey seconded the motion. The motion passed 3-0. President Rhodes also advised there will be a Public Hearing on this Ordinance at the next Town meeting May 18, 2026 at 6:00 pm.

Commissioners Authorization Regarding Bulk Trash Pickup: President Rhodes advised that the approved schedule for the bulk trash pickup date is Saturday, May 16, 2026, at 6:00 am.

Town Commissioner Election June 1, 2026: President Rhodes advised that the town only received one candidate that filed for Town Commissioner. May 4, 2026, at 5:00 pm was the deadline to file. Mrs. Janet Rochester, Chairperson of the Board of Elections, presented a letter to the Town Commissioners stating:
"We, the Board of Supervisors of Elections of the Town of Church Hill, hereby certify that only one candidate filed a Certificate of Nomination to serve a three year term as Town Commissioner. As a result of there being only one candidate for the position, pursuant to Town Charter, Section 411 "Uncontested Elections", the Town election scheduled for Monday, June 1, 2026 will be cancelled."

Sewer System:

Flow Reports: None

Proposed WWTP Upgrade: President Rhodes stated the permit application has been resubmitted by the Engineers for the Town to the Maryland Department of Environment. President Rhodes advised the installation of the aerators should be completed by the end of May.

Other: None

Comments: Mrs. Janet Rochester was pleased to see the bend on New Street cleaned up and all trash removed. President Rhodes stated there will be a guard rail installed on that bend on New Street in the near future.

Commissioner Griffin moved to adjourn the Town meeting. Commissioner Coursey seconded the motion. The motion passed 3-0. The meeting was adjourned at 6:16 p.m.

The next Town Meeting is scheduled for Monday, May 18, 2026, at 6:00 p.m.

Respectfully submitted,



Kyle Ambrose,

I hereby certify that the foregoing is a true and accurate record of the open Town Meeting held by the Town Commissioners of Church Hill on Monday, May 4, 2026, at 6:00 p.m.

Charles M. Rhodes, Jr.
President