



Minutes of Town Meeting

February 2, 2026

President Charles M. Rhodes, Jr. called the meeting to order at 6:00 p.m. Present were Commissioners, Margaret L Coursey, John P. Griffin Jr., and Town Administrator Kyle Ambrose.

Commissioner Griffin led those in attendance in the Pledge of Allegiance.

Commissioner Griffin moved to accept the minutes of January 5, 2026, as presented. Commissioner Coursey seconded the motion. The motion passed 3-0.

Committee Reports:

Planning and Zoning: President Rhodes advised that the next Planning Commission meeting will be February 9, 2026 at 6:00 pm.

Board of Appeals: Nothing to report.

Budget Status Report: Each Commissioner received copies of the General and Sewer Accounts and reviewed same.

Unfinished Business:

Maryland Food Bank Food Truck: Mr. Ambrose advised that the Food Truck is scheduled to be in Church Hill on Wednesday, February 18, 2026, from 12:00 p.m.- 2:00 p.m. at Church Hill Park, 1130 Sudlersville Road.

QAC Library Book Mobile: Mr. Ambrose advised that the Book Mobile is scheduled to be in Church Hill on Thursday, February 12 and 26, 2026, from 2:30 p.m.- 3:45 p.m. at the corner of Main Street and Church Lane.

123 Walnut Street: President Rhodes advised that the Town's attorney has been in contact with the property owner's attorney regarding the demolition. The property owner's attorney will send a consent agreement for the Town to sign in order for the Town to move forward with the demolition at the owner's expense.

Church Hill 150th Birthday Celebration: Commissioner Coursey stated that the 150th Birthday Celebration Committee now has a timeline when parade will start and finish, as well as what time the Community Fair Events will be taking place at Church Hill Park; then followed by the firework display later that evening. Commissioner Coursey also stated that Church Hill Volunteer Fire Company has volunteered to organize and handle most aspects of the parade and that QAC Parks and Rec approves of the timeline for the event.

At this time, the event has 4-5 food vendors and 3 reserved. In addition, the Bethel AME Church also reached out and would like to participate; however, the vendor layout for the fair is still a work in progress

Commissioner Coursey stated that Church Hill resident, Dreama Jester, had volunteered to organize the "Touch - A - Truck" event.

Commissioner Coursey advised that the next committee meeting is February 12, 2026 at 6:00 pm at the Church Hill Town Hall.

Other: President Rhodes advised that the Town will be in contact with QAC Sheriff's Office to discuss a contract to provide off duty deputies for additional law enforcement services for the Town. He also stated that the Town would need police presence for the parade and celebration event at the park and funding for this may come from the money received from the Town's speed camera.

Resident Melissa Rochester, President of the Church Hill Hunt HOA, asked if there would be officers policing Church Hill Park as well. President Rhodes advised yes and the Town would have to reach out to Queen Anne's County regarding having officers' police the park as well since it is County owned property.

New Business:

Correspondence: Resident Winsie Cannon had sent the Town a thank-you card addressing how nice and comforting it was at the Town's annual Volunteer Appreciation dinner at the Dock House Restaurant.

Other: President Rhodes stated the Town's Planner, Sarah Franklin suggested that the Town undertake and complete a parking study to prepare the Town for the mandated 'Accessory Dwelling Unit' legislation.

Commissioner Griffin made a motion to have the Town Planner, Sarah Franklin, conduct a parking study within the Town as it correlates to the Accessory Dwelling Unit Legislation. Commissioner Coursey seconded the motion. The motion passed 3-0.

President Rhodes advised that the Council of Government's meeting is Wednesday February 11, 2026 at 5:30 pm hosted by the Town of Barclay. In this meeting they will discuss each municipality's trash removal contract to ensure that the MidShore Landfill is being utilized. The tax differential will also be discussed.

Town Commissioners' Visit to CHES Fourth Grade: Paul Taylor at Church Hill Elementary School had sent the Town an email regarding a brief visit pertaining to; "If I Were Mayor" essay contest. Each year the Town had one or two Commissioners attend a 30-minute classroom lesson for the children in fourth grade and it creates general knowledge and a fun atmosphere to get the children acquainted with simple local government tasks.

Sewer System:

Flow Reports: None

Proposed WWTP Upgrade: President Rhodes stated he spoke with the Maryland Department of Environment personnel regarding the installation of the aerators at the Wastewater Treatment Plant and the installation may possibly be finished by the end of March.

Other: None

Comments: None

Commissioner Griffin moved to adjourn the Town meeting. Commissioner Coursey seconded the motion. The motion passed 3-0. The meeting was adjourned at 6:40pm.

The next Town Meeting is scheduled for Tuesday, February 17, 2026, at 6:00 p.m.

Respectfully submitted,

Kyle P. Ambrose,
Town Administrator

I hereby certify that the foregoing is a true and accurate record of the open Town Meeting held by the Town Commissioners of Church Hill on Monday, February 2, 2026, at 6:00 p.m.

Charles M. Rhodes, Jr.
President