



Minutes – Planning and Zoning Commission

January 8, 2024

MEMBERS AND TOWN OFFICIALS PRESENT

Present were Planning and Zoning Commissioners: Janet Rochester, Marion Chance, Alicia Dodd, Robert Jensen and Town Commissioner, Edward Raffetto. Others in attendance were: Commission President Charles Rhodes, Nancy Lindyberg, Town Administrator/Clerk, Tim Brenza, Town Planner and Virginia Albers, Administrative Assistant.

1. Call to Order

Chair Rochester called the continued public hearing to order at 6:04 pm

2. Approval of Minutes

The Commission approved the minutes of the November 13, 2023 meeting

3. 2024 Comprehensive Plan

Town Planner, Tim Brenza summarized where we are with the 2024 Comprehensive Plan. In September Chris Jakubiak reviewed the updated 2010 Comprehensive Plan, which is to be the 2024 Comprehensive Plan and submitted to the Planning Commission. It has also been sent to and reviewed by: Queen Anne's County Planning Commission, Bay Area of Realtors, Maryland Department of Planning, Maryland Department of the Environment, and Church Hill Town Commission. Chairman Rochester stated that she did not see anything that had not been addressed. The Town Planner prepared a Resolution.

Bob Jensen moved to approve the Resolution and submit to Church Hill Town Commissioners for their approval. Marion Chance seconded the motion. The motion passed 5-0.

4. The Planning and Zoning meeting reconvened and "Planning Commission Rules Of Procedure" was reviewed and discussed, this is a guide to assist Church Hill Planning Commission and it's staff in the orderly and efficient conduct of all matters that come before the Commission. Commissioner Raffetto moved to approve the Planning Commission Rules of Procedure as presented. Bob Jensen seconded the motion. The motion passed 5-0.

5. Comments

There were no further comments and the Commission moved to adjournment.

6. Adjournment

Commissioner Raffetto moved to adjourn the meeting. Alicia Dodd seconded the motion. The motion passed unanimously. The meeting was adjourned at 6:26pm.