



Minutes of Town Meeting

June 16, 2025

President Charles M. Rhodes, Jr. called the meeting to order at 6:00 p.m. Present were Town Commissioners John P. Griffin, Jr. and Margaret L. Coursey, Town Administrator/Clerk Nancy Lindyberg, and Administrative Assistant Virginia Albers.

Commissioner Griffin led those in attendance in the Pledge of Allegiance.

Commissioner Griffin moved to approve the minutes of June 2, 2025 as presented. The motion was seconded by Commissioner Coursey. The motion passed 3-0.

Election of President of Town Commission: Commissioner Griffin made a motion to nominate President Rhodes as president for the upcoming year. The motion was seconded by Commissioner Coursey. The motion passed 3-0

Talkie Communications: Representatives of Talkie Communications Company Scott Bauer and Robert Messier attended the meeting and informed the town that Talkie Communications is requesting to install fiber through the town of Church Hill. They are a local company based out of Chestertown. If approved they hope to provide service to the Town in early 2026. They advised they could provide TV, Home Phone and Wi-Fi.

Committee Reports:

Planning and Zoning: Nothing to report.

Board of Appeals: Nothing to report

Budget Status Report: Each Commissioner received copies of the General and Sewer Accounts and reviewed same.

Unfinished Business:

Maryland Food Bank Food Truck: Ms. Lindyberg advised that the Food Truck is scheduled to be in Church Hill on Wednesday, July 16, 2025 from 12pm-2:00pm at Church Hill Park, 1130 Sudlersville Road.

QAC Library Book Mobile: Ms. Lindyberg advised that the Book Mobile is scheduled to be in Church Hill on Thursday, July 3rd, 17th, and 31st, 2025 from 2:30pm-3:45pm at the corner of Main Street and Church Lane.

Town Administrator Vacancy: A job description and application have been posted in the local newspapers and on the Church Hill Town website. Ms. Lindyberg has agreed to stay and assist with the transition. Four applications have been submitted.

New Business:

Correspondence: Ms Lindyberg reported that the town had received a \$33 credit from LGIT (Local

Government Insurance Trust)

The State of Maryland awarded a Critical Areas Grant to the Town of Church Hill in the amount of \$1,000.

Solid Waste Collection Contract: President Rhodes advised that the Solid Waste Contract is up for renewal. Commissioner Griffin made a motion to extend the contract for one year. The motion was seconded by Commissioner Coursey. The motion passed 3-0.

Winner of the MML "If I Were Mayor" Essay Contest: Charlotte Amick is the District Two winner of the MML "If I were Mayor" Essay Contest and the runner-up is Rylee Dailey. The town will honor them at a Commission meeting on July 7, 2025

Board of Appeals Applicant: Ms. Lindyberg reported that the Town received one application to fill a vacant position on the Board of Appeals. Commissioner Griffin made a motion to approve Ms. Kaarin Salisbury for this position. The motion was seconded by Commissioner Coursey. The motion passed 3-0

Other: Ms Lorretta Gannon, who resides at: Donna Anne Court in Church Hill asked the Commissioners if they had made any decisions regarding the tree removal in the Town right-a-way located at the end of her driveway. President Rhodes stated that it is scheduled to be removed.

Sewer System:

Flow Reports: No recent reports have been received from MES.

Proposed WWTP Upgrade: President Rhodes advised that construction is almost complete at the WWTP to upgrade the plant. Delmarva Power has completed their portion, the aerators were delivered, and the Town is waiting for the permit from MDE to install. He added that this upgrade would not increase the sewer capacity, it would allow it to run more efficiently.

Other: None

In accordance with the General Provisions Article of the Annotated Code, Sec. 3-305(a)(7) to consult with legal council regarding enforcement of Property Maintenance Ordinance 183/23, President Rhodes moved to recess the regular meeting and enter into Closed Session.

Commissioner Griffin seconded the motion. The motion was passed 3-0. The regular meeting was recessed at 6:57 p.m.

Commissioner Coursey made a motion to adjourn the closed session and return to the regular meeting at: 8:04pm. The motion was seconded by Commissioner Griffin. The motion passed 3-0.

There were no decisions made during the closed session.

Commissioner Coursey moved to adjourn the regular meeting. The motion was seconded by Commissioner Griffin. The motion passed 3-0. The meeting was adjourned at 8:05 p.m.

The next Town Meeting is scheduled for Monday, July 7, 2025 at 6:00 p.m.

Respectfully submitted,

Virginia L. Albers,
Administrative Assistant

I hereby certify that the forgoing is a true and accurate record of the open Town Meeting held by the Town Commissioners of Church Hill on Monday, June 16, 2025 at 6:00 p.m.

Charles M. Rhodes, Jr.
President