



# Minutes of Town Meeting

## April 21, 2025

President Charles M. Rhodes, Jr. called the meeting to order at 6:00 p.m. Present were Town Commissioners John P. Griffin, Jr. and Margaret L. Coursey, Town Administrator/Clerk Nancy Lindyberg, and Administrative Assistant Virginia Albers.

Commissioner Griffin led those in attendance in the Pledge of Allegiance.

Commissioner Griffin moved to approve the minutes of April 7, 2025 as presented. The motion was seconded by Commissioner Coursey. The motion passed 3-0.

### **Committee Reports:**

**Planning and Zoning:** Nothing to report.

**Board of Appeals:** Ms. Lindyberg stated that Mark Brooks had contacted her and said that due to health issues he would no longer be able to serve on the Board of Appeals. That leaves two open positions on this Board.

**Budget Status Report:** Each Commissioner received copies of the General and Sewer Accounts and reviewed same.

### **Unfinished Business:**

**Maryland Food Bank Truck:** Ms. Lindyberg advised that the Food Truck is scheduled to be in Church Hill on Friday, April 25, 2025 from 1:00 p.m.- 3:00 p.m. at Church Hill Park, 1130 Sudlersville Road.

**QAC Library Book Mobile:** Ms. Lindyberg advised that the Book Mobile is scheduled to be in Church Hill on Thursday, April 24, 2025 from 2:30 p.m.-3:45 p.m. at the corner of Main Street and Church Lane. In addition, the Fish Mobile will be at the Church Hill Park on Friday, April 25, 2025 from 2:00 p.m. to 5:00 p.m.

**Other:** None

### **New Business:**

**Correspondence:** None

**Other:** None

**Church Hill Elementary School Field Trip to the Town Hall:** Ms. Lindyberg corresponded with Paul Taylor, 4<sup>th</sup> grade teacher, and he said there will be three groups of 4<sup>th</sup> graders visiting the Town Hall this year. The 4<sup>th</sup> grade field trip will be Tuesday, June 3 with a rain date of Thursday, June 5<sup>th</sup>.

**Introduction of FY26 Budget Ordinance No. 188/25:** Ordinance No 18/25 is an ordinance of the Commissioners of the Town of Church Hill, Maryland approving and adopting a budget for the Town of Church Hill, Maryland for the fiscal year beginning July 1, 2025 and ending June 30, 2026; establishing a tax rate of \$0.34 per \$100 of assessed valuation for real property; establishing a public utility tax rate of \$3.00 per \$100 assessed valuation;

establishing a sewer user fee of \$440 per equivalent dwelling unit per year; and providing for the collection of the State of Maryland Bay Restoration Fund annual fee of \$60 per edu per year.

Commissioner Coursey moved to introduce Ordinance 188/25. Commissioner Griffin seconded the motion. The motion passed 3-0.

A public hearing regarding Ordinance No. 188/25 will be held at a regular meeting of the Town Commissioners on Monday, May 19, 2025 at 6:00 p.m. at the Town Hall, 406 Main Street.

**Town Commissioner Election:** The Town Commissioner election is scheduled to be held on Monday, June 2, 2025 from 1:00 p.m. to 7:00 p.m. at the Town Hall, 406 Main Street. Registration and Certificate of Nomination due by Monday, May 5, 2025.

**March 2025 Red Speed Violations:** President Rhodes advised that the March 2025 speed violations were recorded as 172 violations northbound and 81 violations southbound for a total of 253 violations.

**Deed of Public Right-of-Way Dedication Church Hill Hunt Subdivision:** The Deed of Public Right-of-Way Dedication is a deed whereby the Town Commissioners of Church Hill accept all that seventy (70) foot public right-or-way consisting of a fifty-five (55) foot road right-of-way and a fifteen (15) foot right-of-way for a hiker/biker path situate, lying and being in the Church Hill Hunt Subdivision, Town of Church Hill, Queen Anne's County, Maryland. Commissioner Griffin moved to accept the Deed of Public Right-of-Way Dedication. Commissioner Coursey seconded the motion. The motion passed 3-0. Commissioner Griffin moved to authorize President Rhodes to sign the deed. Commissioner Coursey seconded the motion. The motion passed 3-0.

**Other:** None

**Sewer System:**

**Flow Reports:** The new flow reports have not been received.

**Proposed WWTP Upgrade:** President Rhodes advised that construction is ongoing to upgrade the WWTP. He added that Delmarva Power has completed their portion of the work and the Town is waiting to receive the permit from MDE in order to install the aerators..

**Comments – Citizens and Press:** None.

Commissioner Griffin made a motion to adjourn the meeting. Commissioner Coursey seconded the motion. The motion was passed 3-0. The meeting was adjourned at 6:35 p.m.

The next Town Meeting is scheduled for Monday, May 19, 2025 at 6:00 p.m.

Respectfully submitted,

Virginia L. Albers,  
Administrative Assistant

I hereby certify that the forgoing is a true and accurate record of the open Town Meeting held by the Town Commissioners of Church Hill on Monday, April 21, 2025 at 6:00 p.m.

Charles M. Rhodes, Jr.  
President