



# Minutes of Town Meeting

## April 7, 2025

President Charles M. Rhodes, Jr. called the meeting to order at 6:00 p.m. Present were Commissioner John P. Griffin, Jr, Commissioner Margaret Coursey, Town Administrator/Clerk Nancy Lindyberg, and Administrative Assistant Virginia Albers.

Commissioner Griffin led those in attendance in the Pledge of Allegiance.

Commissioner Griffin moved to approve the minutes of March 17, 2025 as presented. The motion was seconded by Commissioner Coursey. The motion passed 3-0.

### **Committee Reports:**

**Planning and Zoning:** Nothing to report.

**Board of Appeals:** Nothing to report.

**Budget Status Report:** Each Commissioner received copies of the General and Sewer Accounts and reviewed same.

### **Unfinished Business:**

**Maryland Food Bank Truck:** Ms. Lindyberg advised that the Food Truck is scheduled to be in Church Hill on Friday, April 25, 2025 from 12pm-3:00pm at Church Hill Park, 1130 Sudlersville Road.

**QAC Library Book Mobile:** Ms. Lindyberg advised that the Book Mobile is scheduled to be in Church Hill on Thursday, April 10 and 24, 2025 from 2:00pm-3:30pm at the corner of Main Street and Church Lane.

**Other:** President Rhodes asked if the town had been contacted by Mr. Paul Taylor, 4<sup>th</sup> grade teacher from Church Hill Elementary regarding the annual visit from the 4<sup>th</sup> grade classes to Town Hall and also one of the winners of the "If I Were Mayor" contest. Ms. Lindyberg said she would follow up with Mr. Taylor.

### **New Business:**

**Correspondence:** The Town received a flyer from: Alliance for the Chesapeake Bay who offer technical assistance for Delmarva Towns.

The Town also received a letter from the Md Department of Housing and Community Development regarding the Circuit Rider program and an email from the Md Department of Planning regarding an Annual Report for 2024 due by July 1, 2025.

**Other:** None

**Sewer System:**

Flow Reports: The Commission reviewed the flow chart for February, 2025.

Proposed WWTP Upgrade: President Rhodes advised that the Town is awaiting a permit from MDE to complete the project. It should take about 45 days to receive the permit.

Other: Mrs. Janet Rochester asked about the Mobile Home Park. President Rhodes responded that the town is terminating the ground leases and the mobile homes will have to be relocated at the expense of the owners by June 1, 2025.

Commissioner Griffin made a motion to adjourn the meeting. Commissioner Coursey seconded the motion. The motion was passed 3-0. The meeting was adjourned at 6:44 p.m.

The next Town Meeting is scheduled for Monday, April 21, 2025 at 6:00p.m.

Respectfully submitted,

Virginia L. Albers,  
Administrative Assistant

I hereby certify that the forgoing is a true and accurate record of the open Town Meeting held by the Town Commissioners of Church Hill on Monday, April 7, 2025 at 6:00 p.m.

Charles M. Rhodes, Jr.  
President