

**ORDINANCE NO. 188/25**

**AN ORDINANCE OF THE COMMISSIONERS OF THE TOWN OF CHURCH HILL, MARYLAND APPROVING AND ADOPTING A BUDGET FOR THE TOWN OF CHURCH HILL, MARYLAND FOR THE FISCAL YEAR BEGINNING JULY 1, 2025 AND ENDING JUNE 30, 2026; ESTABLISHING A TAX RATE OF \$0.34 PER \$100 OF ASSESSED VALUATION FOR REAL PROPERTY; ESTABLISHING A PUBLIC UTILITY TAX RATE OF \$3.00 PER \$100 ASSESSED VALUATION; ESTABLISHING A SEWER USER FEE OF \$440 PER EQUIVALENT DWELLING UNIT PER YEAR; AND PROVIDING FOR THE COLLECTION OF THE STATE OF MARYLAND BAY RESTORATION FUND ANNUAL FEE OF \$60 PER EDU PER YEAR**

**WHEREAS**, pursuant to the authority contained in Md. Code Ann., Local Gov't Art., §5-205, the Commissioners of the Town of Church Hill, Maryland (the "Commissioners") has the authority to authorize the expenditure of municipal funds for any public purpose and to affect the safety, health and general welfare of the municipality and its occupants; and

**WHEREAS**, the Charter of the Town of Church Hill requires that the Commissioners adopt a budget before the end of the current fiscal year which shall provide a complete financial plan for the upcoming fiscal year and shall contain estimates of anticipated revenues and proposed expenditures with anticipated revenues equaling or exceeding the total proposed expenditures; and

**WHEREAS**, the Town Charter, §503 "Budget Adoption" requires that the Commissioners hold a public hearing on the proposed budget before its adoption; and

**WHEREAS**, pursuant to §209 "Ordinances" of the Town Charter, ordinances may be passed at a meeting of the Commissioners held not less than six (6) nor more than sixty (60) days after the meeting at which it was introduced, except, in the case of an emergency. Furthermore, §209 states that every ordinance passed shall become effective at the expiration of twenty (20) calendar days following approval by the Commissioners; and

**WHEREAS**, the Commissioners desire to maintain the Town real property tax rate at a rate of \$0.34 per \$100 of assessed valuation for real property and the Town public utility tax rate at \$3.00 per \$100 of assessed valuation, and to collect the State's \$60 annual Bay Restoration Fund fee; and

**WHEREAS**, the Commissioners have determined that to properly plan for improvements to the Town's sewer plant, it is in the best interests of the residents of the Town to increase the sewer user fee \$40 to a total of \$440 per equivalent dwelling unit, and

**WHEREAS**, it is the determination of the Commissioners of the Town of Church Hill that this annual appropriation ordinance shall be enacted to budget and appropriate funds for the several objects and purposes for which the Town must provide in the fiscal year beginning July 1, 2025 and ending June 30, 2026.

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED**, by the Commissioners of the Town of Church Hill, Maryland with the total elected membership concurring, that:

**Section 1.** From and out of the monies and balances known to be in the General Fund, Sewer Fund and any contingency funds, from and out of operating transfers, and from all monies anticipated to come into those funds during the twelve (12) month period ending June 30, 2026, the funds set forth in Exhibit A shall be, and are hereby appropriated for use by the several departments and offices of the Town from the sources of anticipated revenue set forth in Attachment A for the objects and purposes for which the Town must provide during the 2026 Fiscal Year.

**SEE ATTACHED**

**EXHIBIT A – GENERAL FUND AND SEWER FUND**

**Section 2.** **BE IT FURTHER ORDAINED AND ENACTED** that the outstanding appropriations at Fiscal Year 2025 year-end shall expire on June 30, 2025, and shall be re-appropriated by this budget ordinance in Fiscal Year 2026.

**Section 3.** **BE IT FURTHER ORDAINED AND ENACTED** that the real property tax rate for the Town of Church Hill shall be and is hereby established at a rate of \$0.34 per \$100 of assessed valuation for real property. The tax rate is the same rate as the prior fiscal year.

**Section 4.** **BE IT FURTHER ORDAINED AND ENACTED** that the public utility tax rate assessed by the Town for the Town of Church Hill shall be and is hereby established at a rate of \$3.00 per \$100 of assessed valuation.

**Section 5.** **BE IT FURTHER ORDAINED AND ENACTED** that the Sewer User Fee to be paid to the Sewer Fund for all connections shall be and is hereby established at \$440 per EDU per year.

**Section 6.** **BE IT FURTHER ORDAINED AND ENACTED** that in the Bay Restoration Fee paid into the Sewer Fund by users of the sewer system shall be and is hereby collected at a rate of \$60 per EDU per year as established by the State of Maryland, which is the same rate as the prior fiscal year.

**Section 7.** **BE IT FURTHER ORDAINED** by the Commissioners of Church Hill, Maryland that the Town Commissioners conducted a public hearing on this Ordinance at which parties of interest and citizens had an opportunity to be heard on May 19, 2025.

**Section 8. BE IT FURTHER ORDAINED** that this Ordinance shall take effect twenty (20) calendar days following adoption by the Town Commissioner after a public hearing regarding this Ordinance.

**Section 9. BE IT FURTHER ORDAINED** that upon adoption, a copy of this Ordinance shall be posted on the Town bulletin board for a period not less than one week after it becomes effective.

**INTRODUCED** by the Commissioners of the Town of Church Hill, Maryland at a regular meeting on April 21, 2025.

**PASSED** by the Commissioners of the Town of Church Hill, Maryland after a duly advertised public hearing at a regular meeting of the Commissioners on May 19, 2025.

ATTEST:

THE COMMISSIONERS OF THE TOWN  
OF CHURCH HILL

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Nancy Lindyberg  
Town Administrator/Clerk

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Charles M. Rhodes, Jr., President

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John P. Griffin, Jr., Commissioner

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Margaret L. Coursey, Commissioner

11:35 AM  
04/21/25  
Cash Basis

Town of Church Hill - General Account  
FY 2026 General Fund Budget  
July 2025 through June 2026

Jul '25 - Jun 26

Ordinary Income/Expense	
Income	
Intergovernmental	
State	
Critical Areas	1,000.00
Highway User Fee	50,000.00
Total State	51,000.00
County	
Bank Stock Tax	32.00
Payment in Lieu of Taxes	2,000.00
Municipal Aid	60,000.00
Total County	62,032.00
Total Intergovernmental	113,032.00
Licenses and Permits	
Zoning Certificate	525.00
Building Permits	10,000.00
Demolition Permit	80.00
Franchise Fees	6,000.00
Occupancy Permit	70.00
Traders Licenses	350.00
Total Licenses and Permits	17,025.00
Miscellaneous Revenue	
Speed Camera	30,000.00
Grass cutting	600.00
Donations	200.00
Interest - Account	50,000.00
Other Revenue	200.00
Rents	23,000.00
Total Miscellaneous Revenue	104,000.00
Service Charges	
Bd of Appeals	520.00
Development Assessments	10,000.00
Development Fees	
Category 1 Site Plan	5,000.00
Category 2 Site Plan	1,800.00
Development Plan Review	750.00

11:35 AM  
 04/21/25  
 Cash Basis

Town of Church Hill - General Account  
 FY 2026 General Fund Budget  
 July 2025 through June 2026

	Jul '25 - Jun 26
Guaranty Fund	250.00
Total Development Fees	7,800.00
Total Service Charges	18,320.00
Taxes - Local	
Public Utility Tax	70,000.00
Amusements & Admissions	20.00
Income Tax	70,000.00
Property Taxes FY 2026	250,000.00
Total Property Taxes	250,000.00
Total Taxes - Local	390,020.00
Total Income	642,397.00
Gross Profit	642,397.00
Expense	
Community Develp & Pub Hsg	300.00
General Government	
Financial Administration	
Accountant	10,000.00
Audit	16,000.00
Total Financial Administration	26,000.00
General Services	
Sewer fee - 120 Walnut St.	1,500.00
Sewer User Fee - 219 Main St	500.00
Electric 121 New St	600.00
Electric - 406 Main	5,000.00
Sewer fee - 319 Main St	500.00
Sewer User Fee - 406 Main	500.00
Sewer User Fee - 121 New /St	2,500.00
Capital Outlay	150,000.00
Insurance - Property	2,500.00
Real Estate Taxes	2,000.00
Repairs/Maintenance	100,000.00
Sewer User Fees - 324 Main	2,000.00

11:35 AM  
04/21/25  
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Town of Church Hill - General Account  
FY 2026 General Fund Budget  
July 2025 through June 2026

	<u>Jul '25 - Jun 26</u>
Telephone	4,000.00
Total General Services	271,600.00
Legal	40,000.00
Other General Government	
Community Outreach	25,000.00
Advertising	2,000.00
Bank Charges	100.00
Computer/Internet/web Service	15,000.00
Copier Rental	3,000.00
Document Storage	600.00
Insurance - Fidelity Bond	2,400.00
Member Organization Expenses	2,000.00
Office Expense	5,000.00
Payroll	
Accrued Leave Payout	15,000.00
Payroll Taxes	12,000.00
Part-Time Employees	40,000.00
Workers' Compensation	1,500.00
Payroll services	2,000.00
Town Clerk	29,952.00
Town Administrator	64,000.00
Consultant	2,000.00
Total Payroll	166,452.00
Reimbursable Expenditures	8,000.00
Seminars/Workshops/Conventions	8,000.00
Travel	100.00
Volunteer Appreciation	10,000.00
Total Other General Government	247,652.00
Miscellaneous Expenditures	
Guaranty Fund	400.00
Other Expenditures	400.00
Total Miscellaneous Expenditures	800.00
Planning and Zoning	
Planner Review & Inspection	20,000.00
Engineer Review & Inspect.	20,000.00

	Jul '25 - Jun 26
Zoning Administrator	2,000.00
Total Planning and Zoning	42,000.00
Total General Government	628,052.00
Public Safety	
Fire and Rescue Services	
Annexed Development Fees	3,200.00
Volunteer Fire and Rescue-Donatio...	12,000.00
Total Fire and Rescue Services	15,200.00
Other Public Safety	
MDIA Inspections & Review	14,000.00
Miss Utility	300.00
Mosquito Control	8,000.00
Pest control	1,200.00
Total Other Public Safety	23,500.00
Police Department	
Speed Camera	6,000.00
Total Police Department	6,000.00
Total Public Safety	44,700.00
Public Works	
Christmas Lights	
Christmas Lights - Rep/Replace	500.00
Christmas Lights - Electric	400.00
Christmas Lights Inst/Removal	600.00
Total Christmas Lights	1,500.00
Trash Collection	
Fixed Rate	42,000.00
Fuel Surcharge	5,000.00
Landfill Fees	40,000.00
Total Trash Collection	87,000.00
Transportation Services	
Mowing	15,000.00
Snow Removal	20,000.00

11:35 AM  
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Town of Church Hill - General Account  
FY 2026 General Fund Budget  
July 2025 through June 2026

	<u>Jul '25 - Jun 26</u>
Street Lighting	30,000.00
Street Repair	40,000.00
Street Tree Maintenance	6,000.00
<b>Total Transportation Services</b>	<u>111,000.00</u>
<b>Total Public Works</b>	<u>199,500.00</u>
<b>Total Expense</b>	<u>872,552.00</u>
<b>Net Ordinary Income</b>	-230,155.00
<b>Other Income/Expense</b>	
Other Income	
Prior Years' Unexpended Surplus	235,000.00
<b>Total Other Income</b>	<u>235,000.00</u>
<b>Net Other Income</b>	<u>235,000.00</u>
<b>Net Income</b>	<u><u>4,845.00</u></u>



	Jul '25 - Jun 26
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>Service Charges</b>	
<b>Sewer, Solid Waste, &amp; Water</b>	
Sewer Hook-up	40,000.00
<b>SEWER USER FEES</b>	
2026 Sewer User Fee	186,560.00
<b>Total SEWER USER FEES</b>	186,560.00
<b>Total Sewer, Solid Waste, &amp; Water</b>	226,560.00
Sewer User Late Fee	2,400.00
<b>Total Service Charges</b>	228,960.00
<b>Miscellaneous Revenue</b>	
Cell Tower Land Lease	12,000.00
Farm Land Rent	1,500.00
INTEREST INCOME	40,000.00
Fee on Returned Check	100.00
<b>Total Miscellaneous Revenue</b>	53,600.00
<b>Total Income</b>	282,560.00
<b>Expense</b>	
Returned Checks Redeposited	0.00
Bank Service Charges	35.00
<b>General Government</b>	
<b>Engineer</b>	
Town Engineer	20,000.00
Engineer - Other	5,000.00
<b>Total Engineer</b>	25,000.00
<b>LEGAL</b>	10,000.00
<b>Total General Government</b>	35,000.00
<b>Public Works</b>	
<b>Electric</b>	
ELECTRIC-LAGOON	20,000.00
ELECTRIC-NORTH	4,000.00
ELECTRIC-SOUTH	3,000.00

Town of Church Hill - Sewer/Utilities Account  
FY 2026 Budget  
July 2025 through June 2026

	Jul '25 - Jun 26
Total Electric	27,000.00
LP GAS	1,800.00
GRASS CUTTING	10,000.00
INSURANCE	3,000.00
MD ENVIRONMENTAL SERVICES	71,000.00
REPAIRS/MAINTENANCE/ENGINEERI...	200,000.00
SALARIES AND WAGES	
Part-Time Employees	0.00
PAYROLL TAXES	6,000.00
Town Clerk	7,488.00
Town Administrator	16,000.00
Consultant	2,000.00
Total SALARIES AND WAGES	31,488.00
Total Public Works	344,288.00
Total Expense	379,323.00
Net Ordinary Income	-96,763.00
Other Income/Expense	
Other Income	
Prior Years' Unexpended Surplus	100,000.00
Total Other Income	100,000.00
Net Other Income	100,000.00
Net Income	3,237.00